

# WINCHESTER COLLEGE PRIVATE EVENTS AND VENUE HIRE FAQS

## **PRICES**

What do you charge for venue hire?

Our venue hire packages are completely bespoke and hire rates vary depending on venue and type of event. Please get in touch with us to discuss your requirements and we will provide you with a quote. Wedding reception packages start from £8450 and corporate hire packages start from £450 + VAT for larger function rooms.

What does the venue hire price include?

Venue hire prices include exclusive use of the venue and some areas of the College grounds, subject to agreement and availability. You will also be assigned an experienced event co-ordinator from our team who will assist with the logistics of your booking.

Catering packages are charged separately and include set-up and service on the day.

# **CATERING**

Do you provide catering / can we bring our own caterers?

Our in-house caterers, Chartwells, cater all private events at Winchester College. We do not allow any external caterers onsite except for wedding cake suppliers.

Can we bring our own alcohol?

We have a wide range of wines available and your event co-ordinator can provide you with an up-to-date list. However, you can also bring your own alcohol should you wish, subject to a corkage charge. Corkage charges are  $f_{1}$ 10 wine and  $f_{2}$ 10 for sparkling + VAT.

# **EXCLUSIVE ACCESS**

Will we have exclusive access to the venue?

Exclusive venue hire is available subject to availability. Venue hire is only available outside of College term time, when pupils and teaching staff are offsite. Please see our website for term dates: Winchester College | Term dates

## ACCOMMODATION

Is there accommodation available at the College?

Accommodation is only available for residential groups. However, we are situated very close to the centre of Winchester where there is a vast choice of accommodation available.

## **CAPACITIES**

What is your maximum capacity?

In a marquee, we can cater for up to 350 guests.

We can accommodate up to 110 guests for indoor events, depending on your choice of venue.

Our auditorium / lecture theatre can seat 250 for a sit-down meal, with a maximum capacity of 470 for a lecture or standing reception.

# MARQUEE HIRE

Do you supply marquees?

We do not supply marquees but can provide supplier recommendations.

## WEDDING CEREMONIES

Can anyone get married at Winchester College?

Old Wykehamists (former pupils) and those in the College community are invited to hold their wedding ceremony at one of the College's chapels or at St Michaels Church, Kingsgate. None of the College's venues are licensed for civil ceremonies. If you are not a member of the college community you cannot hold your ceremony here, but we would be delighted to discuss a reception only event with you.

# **ACCESSIBILITY**

Do your venues have disabled access?

Some of our venues have restricted access and are not easily accessible for those with mobility issues. Please get in touch with us to discuss your requirements.

## **TIMINGS**

What time does our event need to finish?

All events must finish by 11pm with guests off-site by 11.30pm. No music is permitted after 11pm.

## **PARKING**

Do you have parking facilities onsite?

We have some parking available subject to availability. Please discuss your parking requirements with us.