

## I. Membership

Adult membership is deemed to be for those aged 18 and over. Individual membership is only available to those aged 18 and over.

- Full Family Membership entitles members to use of the swimming pool, the fitness room and the astro-turf tennis courts, at the times specified on the published timetable; N.B. No-one under the age of 16 may use the fitness room.
- Full Individual Membership entitles the member to use of the swimming pool, the fitness room and the astro-turf tennis courts at the times specified on the published timetable; the timetable will be amended from time to time and members should check availability of the facility they wish to use. Children or other family members may not accompany a Full Individual Member.
- Family Swimming Members are entitled to use the Pool only during 'Family Swimming' sessions on the published timetable; the timetable will be amended from time to time and members should check availability. Members in this category are not eligible to use the pool during Lane Swimming sessions.
- Lane Swimming Members are entitled to use the Pool only during 'Lane Swimming' sessions on the published timetable; the timetable will be amended from time to time and members should check availability. Members are expected to use the slow, medium or fast lanes according to ability. Members in this category are not eligible to use the pool during Family Swimming sessions.
- Fitness Room Members are entitled to use the fitness room only at the times specified on the published timetable; the timetable will be amended from time to time and members should check availability.

### Payment Terms

- Prospective members must submit a completed application form to Winchester College Enterprises, together with two passport-size photographs and the appropriate fee. The membership year runs from 1<sup>st</sup> September to 31<sup>st</sup> August annually; if joining part-way through the year the fee is calculated on a pro-rata basis by quarter.

Payment must be received and cleared before the applicant(s) may use the facilities.

- Subscriptions may be paid in one annual payment (either by direct debit, cheque, credit card or cash), or quarterly by direct debit only. Subscriptions paid by direct debit will continue until notice of cancellation is received by Winchester College Enterprises Office in writing.
- Membership is granted at the discretion of Winchester College Enterprises (Commercial Manager or Sports Club Administrator only).
- Membership is non-transferable.
- Defaults on direct debit payments or cheque payments will incur a £10.00 administration charge.
- The Wykeham Sports Club will be closed for a period of time each main College holiday (Christmas, Easter and Summer) to allow for essential maintenance, and also for one day per main school holiday to facilitate staff training. It will not be open on Bank Holidays unless they fall in the College's term time. All facilities are closed between Christmas Eve and the first working day after New Year's Day. Members should check the published timetable for availability.

## 2. Membership Cards

- Once payment for your subscription has cleared each member will be issued with a membership card.
- Membership cards MUST be carried at all times while on College property and shown on demand; anyone without a membership card may be asked to leave the building.
- You will also be asked to sign in, giving your membership number, before using the facilities, and to sign out.
- Membership cards remains the property of Winchester College Wykeham Sports Club and must be returned on termination of membership or if requested for other reasons.

### 3. Members Conduct

- Members MUST comply with Winchester College's Child Protection Policy AT ALL TIMES and MUST NOT USE THE CHANGING ROOMS AT THE SAME TIME AS GROUPS OF SCHOOL CHILDREN. Staff at the PE Centre are authorised to ask members to wait outside the changing rooms until they are available to adults.
- Members using the fitness room MUST have undertaken an Introductory Session with a qualified member of the PE Centre staff BEFORE using the equipment. An appointment should be made in advance for this.
- Members are advised not to undertake any activity for which they may be medically unfit. Winchester College Enterprises and the Wykeham Sports Club cannot be held responsible for any harm incurred as a result of a member undertaking an activity which is beyond their capability.
- Members wishing to park at the PE Centre should request a permit from Winchester College Enterprises and MUST display it on their dashboard. Members MUST drive DEAD SLOW at all times while on College property, and with care and attention. Parking space cannot be guaranteed. Parking is strictly at the member's risk.
- Only clean indoor sports shoes that are not used outdoors may be worn in the fitness room and main hall. Those wishing to play tennis should consult the additional regulations about footwear suitable for the Tennis Courts.
- Outdoor shoes may not be worn in the changing rooms; they must be left in the racks provided.
- The facilities of the Sports Club are open to members only at the times published on the current timetable; access times may vary depending on school use. The Wykeham Sports Club reserves the right to amend the opening times, with all possible prior notice given to members. Timetables may be downloaded from the School's website: <http://www.winchestercollege.org/wykeham-sports-club>. and can be found displayed on the Wykeham Sports Club Notice Board at the PE centre.
- Members should routinely read the WSC notice board.
- Winchester College is a no-smoking site; smoking is prohibited in all buildings and within School grounds.
- No alcohol or food may be consumed anywhere on the premises.
- Drinks, other than in re-sealable bottles, are not permitted in any sports area (pool, fitness room, dojo or main hall). They are only allowed in changing rooms or corridors.
- The Wykeham Sports Club reserve the right to refuse access to anyone suspected of being under the influence of alcohol or other controlled substances.
- Members are advised not to leave money or valuables at the Sports Centre. If they do so it is at their own risk.
- Members must obey any additional rules that may be in place from time to time in place about the use of individual facilities.
- Details of Fitness & Exercise Classes and Courses are posted on the WSC Notice Board. Members are entitled to pay reduced charges in accordance with advertised information. Courses may be attended only by prior application.
- The PE Centre management reserves the right to restrict numbers using any of the individual facilities, for safety reasons. The Duty Manager or Duty Lifeguard will have absolute authority to implement this. We ask for your understanding in these circumstances.

#### Additional rules for Pool users

- Members using the pool MUST wear a swimming hat, regardless of age, sex or hairstyle.
- Children aged 11 and under MUST be accompanied IN THE WATER by an adult. CHILDREN aged 12 and 13 MUST have an adult at the poolside.

- Adults may have no more than 3 children aged 13 or under in their care at any one time.
- All children under 18 using Lane Swimming must be competent swimmers and adhere to Lane Swimming disciplines.

#### **Children**

- Children under 16 must be accompanied by an adult member whilst in the PE Centre, and are not permitted in the fitness room.
- No children under 16 are to use any facilities, including the Tennis Courts, unless they are accompanied by an adult member.
- Please see also the additional rules for pool users, about the use of the pool by children.

#### **Guests**

- No guests of members are permitted to use the facilities at any time.

#### **Termination of membership**

- Members who wish to terminate their membership are requested to do so in writing to the Wykeham Sports Club Administrator giving a minimum of 30 days notice. Failure to give such notice may result in the following quarter's fees being charged.
- Winchester College Enterprises reserves the right to terminate Membership at any time.
- Direct Debit Payments: It is the responsibility of the member to cancel their Direct Debit agreement with their bank if they wish to do so, after receiving acknowledgement of the cancellation from the WSC Administrator.
- Annual Memberships paid in advance will be for a full 12 month period. If a membership is cancelled within this period, the WSC will not be required to refund the remaining subscription fee. Any part-refund of any subscription is at the discretion of the management and will depend on the correct notice period being given.

#### **Disclaimer**

*Winchester College, Winchester College Enterprises, the Wykeham Sports Club and its employees will not be liable for loss or damage to property or for personal injury or death of any Member except that such loss, damage, personal injury or death arises from the wilful neglect or default of Winchester College, Winchester College Enterprises, Wykeham Sports Club and/or its officers or agents.*

#### **Staff membership**

- All permanent or fixed-term employees of Winchester College are entitled to use the facilities as full family members, subject to the same standard rules and regulations as apply to Wykeham Sports Club members.

#### **WSC Honorary Members**

- Occasionally, other individuals may be given Honorary Membership of the Wykeham Sports Club.
- These memberships will be reviewed annually and are given at the discretion of the Bursar and Head of PE. Honorary Membership is for 12 months at a time.
- Honorary Memberships will be subject to the same standard rules and regulations as apply to WSC members, and may use the facilities only in accordance with the published timetable.